

Faith Lutheran Church
Time and Talent Form 2023-2024

In thankfulness to God for the many blessings God has given to us, we give back to God according to our ability.

Please check each ministry area below in which you are interested in serving. If you are currently volunteering in a particular ministry, please check it again if you are willing to continue.

Each member should fill out a separate form.

Name: _____

Phone: _____

Email: _____

Committees and Teams:

- Church Council (must be elected)
- Fellowship
- Finance
- Property
- Social Action
- Stewardship
- Worship and Music
- Christian Education - Youth / Adult

Worship and Music:

- Acolyte
- Altar Guild (prepare altar, Communion, banners, etc.)
- Cantor
- Choir
- Greeter
- Instrumentalist / Vocal soloist (type): _____
- Lay assistant / Assisting Minister – help serve Communion
- Lector / Reader
- Tech support for sound system and live-streaming services and special events
- Usher

Lay Pastoral Care:

- Meals for Members in Special Need
- Phone Tree
- Prayer Chain (email)
- Sunshine Person - Cards – birthdays, etc.
- Transportation
- Visitor Follow-up

Support:

- Computer Support
- Counter Sunday offering
- Fundraising
- Newsletter Assistant
- Office Assistant
- Photography

Fellowship / Hospitality

- Fellowship - snacks for coffee fellowship after service
- Event planning – Help organize + set and clean up after

Christian Education:

- Lead Adult Education / Bible Study
- Retreat Leader / Helper
- Sunday School Teacher
- Vacation Bible School teacher / helper

Property:

- Flower Bed Maintenance
- Painting
- Professional (electric, heating, plumbing)
- Snow Removal
- Sprinkler and Drip System Maintenance
- Weed Cutting and Removal
- Workday Participation (general cleanup)

Social Ministry:

- Food Pantry (Mondays, helping setup and distribute)
- Shared Harvest

Small Groups:

- Men's Group
- WELCA—Women of the ELCA

Other: _____

*Thank you for your dedication to Faith Lutheran Church.
Your compassion and kindness toward others are an inspiration
to all members of our congregation.*

Explanation of Committees and Teams and Their Respective Duties

Committees and Responsibilities:

Building and Grounds: Maintenance of the building and the surrounding property, including hiring contractors, planning projects, maintenance, managing utilities, and responding to emergencies on the property.

Communications: Internal to and external communications, including the web site, marketing, signage, and more.

Fellowship: Hosting fun events for our church community, as well as funerals at the church.

Finance: Caring for the financial health of the church by monitoring the cash flow of church accounts, reviewing and advising the church's budget, and assessing large expenditures.

Outreach: Maintaining and developing service opportunities and ministries outside of the church, including Elmcrest Elementary School, Shared Harvest, and the Food Bank.

Personnel: Reviewing and advising the council regarding new employee hires and personnel issues.

Stewardship: Encouraging, developing, and expressing appreciation for congregants' gifts of time, talent, and treasure for the sake of the church and community.

Worship: Planning and developing the music and flow of the worship service, as well as guiding the various support teams and volunteers for the service.

Teams and Service Volunteers:

Altar Guild: Dressing the altar, preparing communion, and cleaning the communion items as needed after the service.

Usher: Collecting the communion offerings, guiding people to the altar for communion, and other duties as required.

Greeter: Meeting attendees at the Narthex door, distributing the bulletin, orienting guests to the service.

Acolyte: Lighting the candles at the beginning of the service, assisting with communion, and extinguishing the altar candles at the end of the service.

Cantor: Singing or chanting the Psalms and other liturgical elements of the service.

Scripture Reader: Reading of the first and second readings during the service.

Assistant Minister: Leading the congregation in prayer and serving communion. This role can be performed by any adult member of the congregation.

Fellowship Host: Providing goodies and beverages after the service. The sign-up sheet is found in the Narthex.

Tech Support: Providing back up support for the Tech position during his/her absences, running the sound system and the video camera.

Offering Counter: Counting the offering and preparing the offering report and bank deposit after the service.

Shared Harvest: Collecting, packing, and distributing food items donated by our congregation in cooperation with other Lutheran churches in the area.

Food Bank: Collecting, packaging, and distributing of food in cooperation with the Food Bank of Northern Nevada at Faith Lutheran Church.